



**DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA**  
**MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT**  
**TRADE AND INVESTMENT POLICY DEPARTMENT**

**EXPRESSIONS OF INTEREST (EOI)**

**TRADE NATIONAL SINGLE WINDOW SYSTEM PROJECT**

**Hiring a Consultancy Firm for undertaking a Need Assessment for  
Implementation of Trade National Single Window System**

Ref: *TNSWSP/NA/2025/1.4*

The Trade National Single Window (TNSW) System in Sri Lanka is an innovative initiative aimed at simplifying and streamlining the process of international trade by providing a centralized digital platform by integrating various government agencies, customs, and stakeholders involved in import and export procedures, allowing businesses to submit all necessary documents and comply with regulations through a single interface. The TNSW system is designed to reduce paperwork, minimize delays, and enhance the efficiency of cross-border trade. It also promotes transparency, reduces costs for businesses, and helps Sri Lanka align with global best practices in trade facilitation.

**The Scope and objective of the assignment**

The main objective of conducting the need assessment is to offer practical guidelines for examining the current status of GAs for National Single Window development and providing suggestions for future improvements that align with global best practices and recommendations. The Assignment is to be conducted to cover Eighteen (18) Government Agencies.

Accordingly, The Project Consultants Procurement Committee on behalf of the Trade National Single Window System Project invites eligible consultancy firms to extend their Expression of Interest (EOI) for the above assignment.

The purpose of this EOI is to enable the Trade National Single Window Project to identify the potential consultancy firm, who will subsequently be invited to submit their proposal for the above-mentioned consultancy. Interested consultants should demonstrate that they have required qualifications, resources and experience to perform the above Assignment. The submitted EOIs will

be evaluated based on the following aspects and only short-listed applicants will be notified and invited for a more detailed proposal submission.

1. Business registration.
2. Relevant experience and qualifications of the consulting firm.
3. Experience of the firm in dealing with similar assignments.
4. Qualifications and experience of the key personal allocate for the assignment

A consultancy firm will be selected in accordance with the procedures set out in the Government Procurement Guidelines of Selection & Employment of Consultants. The method for the selection is based on the Quality and Cost Based Selection (QCBS). Duration of the assignment is 03 months.

The deadline for submitting EOI is on or before 04.30 p.m. on 10<sup>th</sup> March 2025 and the Original EOI shall be delivered by registered post or in person to the address given below. Further, please mark ***“Need Assessment”*** at the top of Left-Hand Corner of the Envelop.

Format for EOI submission and Terms of Reference (TOR) of the assignment and the further details may be obtained from the Procurement Specialist via [nsw@tipd.treasury.gov.lk](mailto:nsw@tipd.treasury.gov.lk).

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